OFFICER DECISION RECORD

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| **Officer:** Sarah Troman, Head of Neighbourhood Services | | **Date of Decision:** 28/01/2022 |
| **Title/Reference:** Appointment of JSA  **Delegated Decision Ref**: 22/04/NS | | |
| **Consultee Member (if applicable):** Not applicable | | |
| **Record of Decision:**  That approval is sort to appoint consultants Arkwood Limited trading as Jon Sheaff and Associates (JSA) to prepare the Masterplan and Business Case for the Berry Hill Destination Park.  This project has been indicatively allocated £2.94m from the Towns Fund. The Business Case and its approval is an absolute requirement of the Towns Fund process. | | |
| **Legal Powers / Authority:**  The Head of Neighbourhood Services has delegated authority within the Constitution as follows:  3.01.17.1 To take all operational decisions in respect of the Council’s functions in respect of car parks, cemeteries and crematorium, fleet, trade waste, waste, transfer station, Hermitage Lane depot, parks and open spaces, street cleansing, town centre management and waste and recycling. | | |
| **Implications:**  You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** Not applicable | |
| **Finance:** The value of the contract is £49,716. It has been the subject of a procurement exercise, concluding in the appointment of JSA. The costs will be met through a combination of Towns Fund Capacity Funding and the Reserves allocation from the Full Council decision on the 21st September 2021. | |
| **HR:** Not applicable | |
| **Climate Change:** Not applicable | |
| **Data Protection:** Not applicable | |
| **Human Rights:** Not applicable | |
| **Equality and Diversity:** Not applicable | |
| **In consultation with:**  (Where applicable) | **Head of Paid Service:** Not applicable | |
| **Monitoring Officer:** Consultation 28th January 2022. No comments or issues raised. | |
| **Section 151 Officer:** Consultation 28th January 2022. No comments or issues raised. | |
| **Signature of Decision Taker:**  (Please do not ‘pp’) | **Sarah Troman**  **Head of Neighbourhoods** | |

Please send all decision for publication to: Democratic Services, at [democraticservices@mansfield.gov.uk](mailto:democraticservices@mansfield.gov.uk).

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at [mpemberton@mansfield.gov.uk](mailto:mpemberton@mansfield.gov.uk).